



CEZAM (www.czmkenya.com) is a member firm of HLB International, a global network of professional accounting firms and business advisers. HLB International through its global network serves clients in 110 countries supported by more than 14,000 professionals in over offices worldwide. To support our growing client base, we are inviting applications from proactive and dynamic individuals for the following position:

Audit Manager (2 positions)

Job Description

The position reports to the audit partners and will have direct responsibility as follows:

- Provide management over a portfolio of clients and deliver high quality audit and assurance service, including preparing and reviewing audit plans and work.
- Achieve team and individual budgets and business plan/ performance objectives.
- Manages project financials, including budgets, WIPS, timely billing and collection.
- Maintain the highest technical and professional standard.
- Think strategically about client needs by understanding their business and risks.
- Addresses situation before they come crises and develops solutions to avoid recurrence,
- Providing additional help and guidance to clients on a consultancy basis.
- Participants in the development of ways to meet client needs, contributes to business development.
- Identifying ways to maximize the relationship with clients and deliver added value.
- Monitor and control auditing staff.
- Ensure compliance with internal (audit methodology and risk management) and external (regulatory) requirements
- Produce high quality reports for clients highlighting issues and providing potential solutions
- Takes a leadership role in professional, business or community organizations.
- Coach, train and develop auditing staff to upgrade their knowledge.
- Be seen as a role model for auditing professionals.
- Undertake wider office activities, as required.

Requirements

- University degree in finance or related field
- CPA(K), CA, ACCA or equivalent professional qualification
- Minimum of three year's experience in a similar position
- Well rounded knowledge of International Financial Reporting Standards and International Standards on Auditing
- Sound knowledge of Kenyan tax laws and regulations
- High level of integrity and professional competence
- Excellent English communication and report writing skills
- Proficiency in MS Office applications

Interested candidates who meet the above requirements are requested to send their applications to nelly.mutinda@czmkenya.com by **11 December 2014**